



**THE GEORGE
WASHINGTON
UNIVERSITY**
WASHINGTON, DC

Responsible University Official: Associate Dean for Graduate
Medical Education, DIO
Responsible Office: SMHS Office of GME
Most recent revision:

Trainee Taxi Voucher/Transportation Reimbursement Program Policy

Policy Statement

The hospital Trainee Taxi Voucher/Transportation Reimbursement Program exists exclusively to provide residents and fellows with safe transportation with respect to safety concerns and fatigue.

Fatigue increases the risk of being in a motor vehicle accident. It also lowers situational awareness when walking or taking public transportation, making you vulnerable to crime or personal injuries. This program was created in order to help GW trainees arrive home safely under the particular adverse circumstances described in the Policy, and is not to be used for convenience, or to defray the cost of regular commuting expenses.

Who Needs to Know This Policy

The George Washington University Hospital Chief Medical Officer and the nursing administrative staff; GW School of Medicine & Health Sciences residents; Program Directors.

Policy Contact

Associate Dean for Graduate Medical Education, DIO

Who Approved This Policy

Graduate Medical Education Committee (GMEC) and the Resident Committee

History/Revision Dates

Approved: February 5, 2014
Revised and approved by GMEC: January 22, 2018

Policy

Housestaff who meet the criteria for eligibility set forth in this guideline may receive a taxi voucher or submit a receipt for reimbursement for an Uber or Lyft ride by complying with the following.

As a GW resident or fellow, you may receive transportation benefits if:

You drive to work and one or more of the following conditions applies:

- Worked an "extended," shift, longer than 16 hours and are feeling sleep-deprived
Feel fatigued or ill and are concerned about falling asleep while driving, regardless of the length of the shift you've worked

You walk or use public transportation to get to work and one or more of the following conditions applies:

- Worked an "extended," shift, longer than 16 hours and are feeling sleep-deprived
- Feel it is unsafe for you to walk or use public transportation home after the shift you've worked, e.g., because your shift has ended after dark, or because criminal activity in the area through which you travel has been reported
- Public transportation is not available at the end of the shift you've worked
- Concern that you may be unable to walk home or use public transportation safely because you feel ill or are fatigued, regardless of the length of the shift you've worked.

Procedures

Taxi Voucher

- 15 to 30 minutes prior to leaving, call Nursing Administration at (202) 715-5330
- Go to the fifth floor nursing administration office to pick up the voucher
- Sign into the taxi voucher book
- Call taxi company at (202) 398-0500 for the taxi
- Complete the taxi voucher and give to cab driver when arrived at destination

Ride-Hailing Application, such as Uber or Lyft

- Obtain a receipt from the driver and submit to the GME Office for reimbursement
- Receipts must be submitted no later than one week following the use of this transportation