



**THE GEORGE
WASHINGTON
UNIVERSITY**
WASHINGTON, DC

Responsible University Official:
Senior Associate Dean for MD Programs,
Associate Dean of Administration &
Financial Aid
**Responsible Office: Office of Student
Affairs**
Most Recent Review: 6.17.22

POLICY ON TUITION REFUND

Policy Statement

The Tuition and Refund Charge Policy describes tuition refunds and tuition charges incurred during the MD Program.

Reason for Policy/Purpose

To provide George Washington School of Medicine and Health Science (SMHS) MD Program faculty, staff, and students with information on when a tuition refund will be issued by the school of medicine and health sciences.

Who Needs to Know This Policy

Current students, staff, and faculty

Policy

Eight Full-Time Semester Requirement:

The MD degree-granting program is composed of eight full-time contiguous academic semesters taken in four consecutive years. No student may complete the MD program in fewer than eight full-time academic semesters. All students must be enrolled full time in the MD program unless granted permission from the Senior Associate Dean for MD Programs. Permission must be granted if semesters are not consecutive (student requesting a Leave of Absence (LOA)). In addition to the full 8 semesters to complete the MD requirements, some students may require partial semester enrollment to complete MD program requirements

Tuition Refund in Case of Leave of Absence (LOA), with the exclusion of MS-2 Spring Semester:

A student who takes a LOA prior to the start of any semester (before the first day of classes) will have 100% of the tuition charges refunded. Beginning the first day of classes, a student who takes a LOA during an academic semester will be subject to the SMHS MD program refund schedule listed in Table-1.

Table 1: Tuition Refund Schedule (for any semester other than MS-2 Spring Semester)

Semester Week In Which Leave Begins	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
Semester Tuition Refund (%)	100%	90%	60%	40%	20%	0%

Tuition Refund in MS-2 Spring Semester.

Beginning the first day of classes students who take a LOA in the spring semester of their MS-2 year will be refunded based on the number of degree-earning credit hours completed. The MS-2 semester is unique from other semesters due to the school scheduling a period of dedicated study for Step 1

preparation. For example, a student who requests a LOA during the dedicated Step-1 study period, would receive a refund based on completing five degree earning credit hours (4 weeks) of the Endocrine/Reproduction block. In this case, the LOA must be requested prior to the end of the Endo/Repro block.

Tuition Charges in Cases of Remediation

Students may remediate a conditional grade without incurring a fee. Tuition is incurred when a student must remediate a failing grade during the summer between the MS-1 and MS-2 years, or the remediation requires a student to take course work beyond eight semesters.

Tuition Charges in Cases of Return from LOA During an Academic Semester:

A student returning from a LOA during an academic semester will be subject to additional tuition charges. Tuition charges for partial semester enrollment in eight or fewer credit hours upon return from a leave of absence will be charged based on the number of degree-earning credit hours in which the student is enrolled. Additional tuition charges for partial semester enrollment in nine or more credits hours, upon return from a leave of absence, will equal the total semester tuition charges set by the GW-SMHS, for that academic year. Students who enroll in nine or more credit hours upon return from a LOA will pay the full semester tuition charges. Students are encouraged to talk with their career advisory Dean, as well as Dean Goldberg, when considering a LOA or an early return from a LOA.

Any deviation from this policy requires documented explicit approval of the Senior Associate Dean for MD Programs.

Contact

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Associate Dean for Student Affairs and Administration

Who Approved This Policy

Sr. Associate Dean for MD Programs
Associate Dean of Finance, Administration, and Operations

History/Revision Dates: 6.17.22
