**Mentoring Agreement for a Long-term Relationship**

The purpose of this agreement is to document the mutual goals and parameters that will guide an ongoing, long-term mentoring relationship. This agreement should be altered as needs arise.

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 **Date:**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| **Name of Mentee:** | **Name of Mentor:** |

**Overall Goals**Provide up to three realistic/measurable goals, as identified on the Individual Development Plan.

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| 1.2.3. |

**Potential Barriers to Reaching Goals**

Take into consideration available time/ resources and impact of external factors and how to overcome these barriers.

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| **Barriers** | **Ways to Overcome** |
| 1.2.3. | 1.2.3. |

**Roles and Responsibilities**

Delineate specific roles and responsibilities of both the mentee and mentor towards achieving goals.

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| --- | --- |
| **Mentee**  | **Mentor**  |
| 1.2.3. | 1.2.3. |

**Planned Meetings and Other Communication Methods**Identify formal/standing meetings (e.g., 1st Monday of the month), as well as preferred method and frequency of communication between formal meetings (e.g., face-to-face, web-conferencing, email).

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| Schedule of meetings:Preferred method/frequency of contact in between formal meetings: |

**Duration**

The mentoring relationship will continue as long as both parties are comfortable with its productivity or until: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Commitment Mentor and Mentee**

As mentee and mentor, we agree to participate in a faculty mentoring partnership. In order to ensure that our relationship is a mutually rewarding experience we agree to abide by the following guidelines:

1. Commit to making time to communicate regularly
2. Maintain confidentiality in the relationship
3. Honor the goals, roles and responsibilities that we develop
4. Provide honest feedback and evaluate our progress

**Relationship Termination**

In the event that either party requests to terminate the mentoring relationship, we agree to honor that individual’s decision without question or blame.

**Mentee’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mentor’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**