On-Boarding Checklist for Faculty Researchers

✔	**WELCOME!** SMHS believes that the answers to today's most challenging health issues can be found at the intersection of innovative research, exceptional instruction and high-quality patient care. Here's a checklist of resources to help you get started. Visit SMHS Research to find journal clubs, the faculty research database, sign up for funding alerts, connect with Cores, access workshops in clinical and translational research--and more!. **https://smhs.gwu.edu/research**
	FIND GW RESEARCHERS AND ADVISORS with the searchable GW faculty research database. • Identify collaborators, technical experts, and others who may contribute to your program. • Form a mentorship committee to discuss research plans
	SIGN UP FOR RESEARCH MATTERS funding announcements to arrive in your email. • Examine the large "primary file" of grants in each area. • Plan to apply to at least three different funding sources.
	CONNECT WITH SPONSORED PROJECTS • GW uses the MyResearch system to prepare, route and submit grant applications
	CREATE AN NIH USER NAME AND BIOSKETCH. Gain your NIH eRA user name associated with GW by contacting Office of Sponsored Programs. Update your NIH biosketch—see the required forms and examples at https://grants.nih.gov/grants/forms/biosketch.htm
	LEARN MORE ABOUT IRB, IACUC, and DATABASE RESEARCH, as appropriate for your research. See the GW Office of Human Research for IRB information and CITI training • Contact Liz Owens to access the EPIC EHR for research: elowens@mfa.gwu.edu
	FIND COORDINATOR SUPPORT, A BIOSTATISTICIAN and **CLINICAL TRIALS** The GW Office of Clinical Research (OCR) is here to help! **https://clinicalresearch.gwu.edu/**
	USE FACULTY TUITION BENEFITS to augment your career development. • Courses/degrees are available online, including the Certificate in Clinical Research Practice,
	CHECK OUT HIMMELFARB LIBRARY. Learn how to access electronic journals, use Refworks/Endnote, complete systematic literature reviews, make posters and consider evidence in clinical and translational science https://himmelfarb.gwu.edu
	EXPLORE UNIVERSITY EVENTS IN RESEARCH Explore Events including Responsible Conduct of Research (each Spring), research software, SPSS and Python other workshops through Gelman Library
	GET A STUDENT! Grow your research team and learn more about mentoring. PhD students participate in the Institute of Biomedical Sciences (https://smhs.gwu.edu/ibs/) and many medical students do research through the Research Track/Scholarly Concentration (https://smhs.gwu.edu/oso/)
	DISCUSS YOUR IDEAS. Join grand rounds (schedule at https://smhs.gwu.edu/events/grandrounds), faculty meetings, Journal Clubs, work in progress and special interest group sessions.
	CONTACT Dr. Alison Hall, PhD Associate Dean for Research Workforce Development (akhall@gwu.edu) for further discussion of your specific research development plans.
	ADDITIONAL NOTES: