



**THE GEORGE
WASHINGTON
UNIVERSITY**
WASHINGTON, DC

Responsible University Official: Associate Dean for Graduate
Medical Education, DIO
Responsible Office: SMHS Office of GME
Most recent revision:

HIPAA TRAINING

Policy Statement

Residents and fellows in ACGME-accredited residency and fellowship programs must be in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and related regulations. The purpose of the standard is to protect the privacy and confidentiality of protected health information in accordance with federal and state/local laws. This policy outlines the requirement for annual HIPAA training that must be completed by every SMHS resident and fellow.

Who Needs to Know This Policy

This policy applies to all residents and fellows who participate in an ACGME-accredited post graduate (GME) medical education (GME) training program sponsored by the George Washington University School of Medicine and Health Sciences (SMHS).

Policy Contact

Associate Dean for Graduate Medical Education, DIO

Who Approved This Policy

Graduate Medical Education Committee (GMEC)

History/Revision Dates

Effective date: Feb. 24, 2003
Approved by GMEC: Feb. 24, 2003
Revised, reviewed and approved by GMEC: January 22, 2018

Policy

Training regarding patient privacy and confidentiality requirements, as governed by the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), is mandatory for all residents and fellows.

- Basic training in HIPAA will be provided by GW University and assigned by the GME Office to each resident and fellow.
- Residents and fellows are required to complete the annual training by the date determined by the GME Office.
- Documentation of completion of annual HIPAA training will be retained in the GME Office and provided to affiliate institutions upon request.
- In addition, each resident and fellow may be required to participate in training pertaining to specific HIPAA policies and procedures conducted by each hospital/facility at which he or she rotates.