

THE GEORGE WASHINGTON UNIVERSITY

WASHINGTON, DC

Petition Request Form Health Sciences Dean's Office

INSTRUCTIONS:

1. Complete all fields below.
2. Attach any additional completed forms (e.g. Registration Transaction Form).
3. Attach any supporting documentation (e.g., Doctor's letter, relevant email correspondence, etc.).
4. Submit this form with attachments to the appropriate academic advisor or program director.

NOTE: If you are using federal financial aid including loans, be aware there are possible eligibility implications for a course withdrawal, repeating a course, incomplete grade, etc. Please read the federal policy on [Satisfactory Academic Progress](#). A reduction of credit hours may also require a loan rebudget. Contact [Office of Student Financial Assistance](#) to understand the impact of your request on your financial aid eligibility.

Student Name: _____ **GWid:** _____

Email: _____ **Phone:** _____

Degree/Certificate: _____ **Major:** _____

Action Requested: _____

Justification (if additional space is needed submit a separate document):

Student Signature: _____ **Date:** _____

This Section is to be Completed by the PROGRAM

Approved Denied **Comments:** _____

Advisor/Director Signature: _____ **Date:** _____

Approved Denied **Comments:** _____

Department Chair Signature: _____ **Date:** _____

This Section to be Completed by the Health Sciences DEAN'S OFFICE

Approved Denied **Comments:** _____

Authorized Signature: _____ **Date:** _____