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# THE GEORGE WASHINGTON UNIVERSITY

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## School of Medicine & Health Sciences Executive Committee of the Faculty Assembly

### Meeting Minutes

Thursday, October 23, 2014 ♦ 4:30 p.m. ♦ Ross Hall 602

**VOTING MEMBERS PRESENT:** Michael Berrigan, Margaret Plack, Gary Simon, Anton Sidawy, Robert Zeman, Robert Hawley, Joyce Maring, Joan Butler, April Barbour

**EX OFFICIO MEMBERS PRESENT:** Vincent Chiappinelli, Joseph Bocchino, Ester Roberts, Mark Batshaw (by phone), Alan Wasserman, Raymond Lucas, Jeffrey Sich

**ABSENT:** Eric Hoffman, Lisa Alexander, Narine Sarvazyan, Imtiaz Khan, Colleen Roche, Lawrence D'Angelo, Jeffrey Akman, Robert Miller, Ellen Costello, Robert Shesser

The meeting was called to order at 4:37 p.m. by Dr. Berrigan.

The minutes of August 21, 2014 and September 22, 2014 meetings of the Executive Committee were approved.

1. Update on Searches. Ray Lucas provided the following update:

- Cancer Center Director: On-campus candidate interviews have begun.
- Chair of Orthopaedic Surgery: Review of candidates have begun.

**Action Items:** N/A

**Responsible Party:** N/A

**Deadline:** N/A

2. Dean's Report. Vincent Chiappinelli provided an update on the following issues:

- Revised Curriculum: The Foundation Block was recently completed and feedback has been positive. I3 block has begun.
- Strategic Plan: The plan was rolled out to faculty and staff at two recent town hall meetings. An action plan is now under development.
- Professionalism Training. The visit of Dr. Jo Shapiro, alumna and chief of ENT at Brigham and Women's Hospital and faculty member at Harvard, on October 1 and 2 was deemed to be a positive experience. Her presentations and discussions focused on civility and how to provide a safe learning environment.
- Science & Engineering Hall: Opening in January; SMHS space (23,000 sq ft) will be completed in by December 2015. The programming of the space has begun and architect and contractor have been identified. The major them will be cancer.
- Ebola Training: Training sessions are underway.

• **Action Items:** N/A

• **Responsible Party:** N/A

• **Deadline:** N/A

3. Report from the University Faculty Senate.

Anton Sidawy reported that the President Knapp has been visiting academic departments to hold discussions with faculty. The Executive Committee meets tomorrow.

**Action Items:** N/A

**Responsible Party:** N/A

**Deadline:** N/A

4. Approval of Membership for Clinical Research and Leadership Chair Search Committee.

Dean Akman appointed Mary Corcoran, PhD (Professor of Clinical Research & Leadership) to serve as chair. The Executive Committee unanimously approved the appointment of the following faculty members to the Committee:

Ken Harwood, PhD – Associate Professor of Clinical Research & Leadership

Attila Hertelendy, PhD – Assistant Professor of Clinical Research & Leadership

Mohamad Koubeissi, MD - Associate Professor of Neurology

Kris Lehnhardt, MD – Assistant Professor of Emergency Medicine

Linda Werling, PhD – Professor of Pharmacology & Physiology

**Action Items:** Committee will be charged and search begun

**Responsible Party:** Office of Faculty Affairs

**Deadline:** N/A

5. Authorizing Expedited (Internal) Searches for Associate Dean for Graduate Medical Education, Assistant Dean for Student Affairs, and Associate Dean for Faculty Affairs and Professional Development.

The Executive Committee unanimously approved the formation of a single expedited/internal search committee to review all the interim dean appointments. This action is dependent of the Provost's approval of a variance from standard recruitment procedures.

**Action Items:** Nominations for Committee will be sought.

**Responsible Party:** Office of Faculty Affairs

**Deadline:** End of November

8. Consideration of Change to Executive Committee Membership: Adding resident as *ex officio* member.

No change to the membership was approved following a discussion of ways residents are currently represented.

**Action Items:** N/A

**Responsible Party:** N/A

**Deadline:** N/A

9. New Business: Establishment of Search Committee for Two Assistant Deans.

Richard Simons asked approval of a plan to split the responsibilities of the proposed Associate Dean for Medical Education position into two part-time positions: Assistant Dean for Pre-clinical Education (Years 1 and 2) and Assistant Dean for Clinical Education (Years 3 and 4). The Executive Committee unanimously approved the formation of internal search committees for the positions pending approval of variance from standard recruitment procedures by the Provost.

The meeting was adjourned at 5:12 pm.

Respectfully submitted,  
Jeffrey Sich, Executive Director  
Office of Faculty Affairs

### Meeting Dates for 2014-2015

*All Meetings are on Thursday in Ross 643 except where noted.*

**2014:** Sept. 22 (*NOTE: Monday meeting*), October 23, November 20

**2015:** January 22, February 26, March 26, April 23, May 28, June 25