
THE GEORGE WASHINGTON UNIVERSITY

School of Medicine & Health Sciences Executive Committee of the Faculty Assembly

Meeting Minutes

Thursday, July 24, 2014 ♦ 4:30 p.m. ♦ Ross Hall 643

VOTING MEMBERS PRESENT: Robert Hawley, Michael Berrigan, Gary Simon, Joyce Maring, Margaret Plack, April Barbour, Colleen Roche, Lisa Alexander

EX OFFICIO MEMBERS PRESENT: Jeffrey Akman, Vincent Chiappinelli, Joseph Bocchino, Ester Roberts, Mark Batshaw (by phone), Alan Wasserman, Raymond Lucas, Robert Miller, Jeffrey Sich

ABSENT: Robert Zeman, Eric Hoffman, Narine Sarvazyan, Imtiaz Khan, Joan Butler, Anton Sidawy, Ellen Costello, Robert Shesser

The meeting was called to order at 4:35 p.m. by Dr. Hawley.

The minutes of June 26, 2014 meeting of the Executive Committee were approved.

1. Election of Executive Committee Chair and Vice Chair. Michael Berrigan (Clinical Department) was elected Chair and Margaret Plack (Basic/Health Science Department) was elected Vice Chair to one-year terms by a unanimous vote.

Action Items: N/A

Responsible Party: N/A

Deadline: N/A

2. Update on Searches was provided by Ray Lucas:

- Cancer Center Director: Candidates have been selected for preliminary interviews; will begin in August.
- Senior Associate Dean for MD Programs: In conversation with a finalist.
- Associate Dean for Medical Education: Finalist decided not to accept position; search on temporary hold.
- Chair of Orthopaedic Surgery: Committee was charged at meeting on July 18. Ads have been placed.

Action Items: N/A

Responsible Party: N/A

Deadline: N/A

3. Dean's Report: Dr. Akman

- Searches. Once the Senior Associate Dean for MD Programs is selected, they will participate in the search for the Associate Dean for Medical Education. The candidates for the Cancer Center Director position are a spectacular group.
- Strategic Plan. The Plan should be completed within a month. The next step will be discussions about our relationships with our clinical partners.
- LCME. We are preparing in anticipation that date for early 2016 review will be set soon by the LCME. Dr. Frank Simon is serving as a consultant for us.
- Revised Curriculum. Implementation is moving along; it has been a remarkable effort by our faculty and staff. The Curriculum is guided by adult learning principles and will integrate the basic and clinical sciences. New students arrive on August 6.
- Class of 2018. We received the most completed applications (~11,000) in the history of the School and this yielded a very strong class. The White Coat Ceremony will be August 9 and the keynote will be given by alumna Dr. Jo Shapiro, chief of the Division of Otolaryngology in the Department of Surgery at Brigham

and Women's Hospital and associate professor of Otolaryngology at Harvard Medical School. She will be returning in the fall to lead a workshop on student mistreatment. According to the Graduation Questionnaire, our rate of mistreatment (public humiliation) is higher than average. It had been going down until this past year. We will include questions on the clerkship evaluations to better understand the problem.

- **Student Debt.** This will likely be an issue during our LCME review. We have been trying to keep tuition increases in the 2% range. We have moved down the list of most expensive medical schools (#4 to #16) but debt load is still a significant issue. We are working to increase the amount of scholarships assistance through fundraising; this will be an important part of the Capital Campaign. We have also been buying student debt at the end of the year when possible. But, total debt is still at a very high level, \$220,000 relative to national average of \$145-150,000. Twenty-five percent of our students do not borrow; this is above the national average.
- **Action Items:** N/A
- **Responsible Party:** N/A
- **Deadline:** N/A

4. Report from the University Faculty Senate.
No report as the Senate is not meeting this summer.

5. Approval of Membership for Medical Student Evaluation Committee.
No nominations for action today. Will conduct vote by e-mail as approved at last month's meeting.

- **Action Items:** Conduct vote by email in August
- **Responsible Party:** Faculty Affairs
- **Deadline:** Prior to next meeting of MSEC.

6. Review of annual reports from Standing Committees (distributed with Agenda).
The Executive Committee was advised that we are still awaiting the report for the Medical Student Evaluation Committee. It will be circulated when it is received.

- **Action Items:** Send report to Committee members
- **Responsible Party:** Faculty Affairs
- **Deadline:** When report is received from chair of MSEC.

7. New Business.

- **Discussion of proposed Guidelines for Limited Service Appointments** (distributed with Agenda). Ray Lucas explained that the guidelines had already been circulated to Department chairs for comments. Suggestions included: decreasing the number of letters from 2 to 1 (will need to see if there is a University requirement before any action is taken); using the abbreviated Preceptor appointment process to appoint at a level above Clinical Instructor (not incorporated into proposed Guidelines); and description of Clinical Faculty appointment may need to be broadened to satisfy the needs of Health Science programs. Approval of the Guidelines will be on the August agenda.
- **Appointment and Promotion Issues.** A general discussion of APT issues was held; no actionable items.

The meeting was adjourned at 5:28 pm.

Meeting Dates for 2014-2015

All Meetings are on Thursday in Ross 643 except where noted.

2014: August 21 (*NOTE: Ross 602*), Sept. 22 (*NOTE: Monday meeting*), October 23, November 20

2015: January 22, February 26, March 26, April 23, May 28, June 25