Undergraduate Sample Budget: All rates and salaries are based on November 2018 values

**DETAILED BUDGET FOR INITIAL BUDGET PERIOD**  
**DIRECT COSTS ONLY**

<table>
<thead>
<tr>
<th>NAME</th>
<th>ROLE ON PROJECT</th>
<th>Cal. Mnths</th>
<th>Acad. Mnths</th>
<th>Summer Mnths</th>
<th>INST BASE SALARY</th>
<th>SALARY REQUESTED</th>
<th>FRINGE BENEFITS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Post-baccalaureate Candidate</td>
<td>Research Assistant</td>
<td>3</td>
<td></td>
<td></td>
<td>$5,300</td>
<td>$5,300</td>
<td>$1,304</td>
<td>$6,604</td>
</tr>
</tbody>
</table>

- Undergraduate researchers are classified as "Research Aides" and make $13.25/hour, which is the DC minimum. This example assumes 40 hours/week for 10 weeks.
- Staff fringe rate is 24.6% of salary
- Salary + Fringe

**SUBTOTALS**  
$5,300 $1,304 $6,604

**CONSULTANT COSTS**

**EQUIPMENT (Itemize)**

**SUPPLIES (Itemize by category)**
- Poster Printing - $100
- Sum of Supplies and Travel cannot exceed $200/month $100

**TRAVEL**
- Conference travel - $500 $500

**INPATIENT CARE COSTS**

**OUTPATIENT CARE COSTS**

**ALTERATIONS AND RENOVATIONS (Itemize by category)**

**OTHER EXPENSES (Itemize by category)**

**CONSORTIUM/CONTRACTUAL COSTS**

**SUBTOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD** (Item 7A, Face Page) $7,204

**CONSORTIUM/CONTRACTUAL COSTS**

**FACILITIES AND ADMINISTRATIVE COSTS**

**TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD** $7,204

*PHS 398 (Rev. 03/16 Approved Through 10/31/2018)*