



**THE GEORGE
WASHINGTON
UNIVERSITY**
WASHINGTON, DC

Responsible University Official: Associate Dean for Graduate
Medical Education, DIO
Responsible Office: SMHS Office of GME
Most recent revision: July 1, 2022

LEAVE BENEFITS FOR RESIDENTS/FELLOWS AND THE EFFECT ON PROGRAM COMPLETION

Policy Statement

Residents and Fellows are entitled to apply for leave as outlined by the University in compliance with ACGME requirements and applicable laws. Program directors are required to notify the GME Office when a resident or fellow requests to take a leave.

This policy outlines the effect leave may have on the completion of residency or fellowship training and eligibility for certification by the relevant certifying board and the requirement for programs to notify the resident/fellow of the certifying board requirements.

Who Needs to Know This Policy

This policy applies to all program directors, residents, and fellows who participate in an ACGME-accredited post graduate medical education (GME) training program sponsored by the George Washington University School of Medicine and Health Sciences (SMHS).

Policy Contact

Associate Dean for Graduate Medical Education, DIO

Who Approved This Policy

Graduate Medical Education Committee (GMEC)

History/Revision Dates

Effective Date: October 18, 1999
Reviewed and Approved by GMEC: May 19, 2008
Revised, reviewed and approved by GMEC: April 15, 2019
Revised, reviewed and approved by GMEC: July 18, 2022

Policy

Each program is required to have a written policy on Resident/Fellow Leave. The policy must outline the benefits provided under each category of leave and state the eligibility requirements of the American Board of Medical Specialties (ABMS) medical specialty board for satisfactory completion of the program related to leave.

Program Directors must notify the GME Office when residents/fellows request a leave.

All requirements of the resident's or fellow's respective ABMS member Board and ACGME Review Committee requirements must be satisfied prior to the completion of training. The Program Director, with the Clinical Competency Committee (CCC), is responsible for notifying the resident or fellow as to the effect of leave on their training timeline. Residents and fellows may be required to extend their length of training to meet all residency and fellowship program requirements. The Residency Review Committee for the training program and the Residency/Fellowship Program Director determine the length of training to be completed following a leave.

Program directors must notify the GME Office as soon as possible when a resident or fellow takes leave in excess of what the ABMS member board permits so that the graduation date and institutional record of the resident/fellow can be adjusted.