



Expectations Agreement for Mentors

Mentors should support and inspire summer interns to conduct a research project of their own. Interns may have limited or no prior lab experience, so the mentor must spend time teaching the intern about how to be a part of a laboratory team.

Mentors will:

- Design a project and specific activities for the intern so they can work on research-related activities for about 40 hours/week
- Introduce the intern to the research team
- Introduce the intern to the project
- Make sure the intern has supervision and knows who their direct supervisor is for immediate questions in the lab
- Meet with the intern at least once per week to discuss research progress and expectations
- Talk with the intern about your career path and what it's like to have your job
- Ensure that you and your staff explain laboratory safety precautions to the intern
- Ensure the intern attends weekly seminars and workshops
- Advise the intern on their poster submission and allow them to take time to create the poster
- As appropriate, work with the intern on submitting an abstract to a national meeting or a paper for publication
- Contact the program administrators if you have any problems or concerns

I understand and agree to the expectations of the program, listed above.

Name: _____ **Signature:** _____ **Date:** _____