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# THE GEORGE WASHINGTON UNIVERSITY

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WASHINGTON, DC

## School of Medicine & Health Sciences Executive Committee of the Faculty Assembly

### Meeting Minutes

Thursday, July 23, 2015 ♦ 4:30 p.m. ♦ Ross Hall 643

VOTING MEMBERS PRESENT: Gary Simon, Anton Sidawy, Robert Hawley, Joyce Maring, Shawneequa Callier, Margaret Plack, April Barbour, Lawrence D'Angelo (phone),

*EX OFFICIO* MEMBERS PRESENT: Jeffrey Akman, Vincent Chiappinelli, Joseph Bocchino, Mark Batshaw (phone), Alan Wasserman, Raymond Lucas, Robert Zeman, Richard Simons, Jeffrey Sich

ABSENT: Michael Berrigan, Donald Karcher, William Weglicki, Narine Sarvazyan, Imtiaz Khan, David Frankfurter, Ester Roberts, Robert Miller, Ellen Costello, Robert Shesser

1. The meeting was called to order at 4:35 pm.
2. Michael Berrigan and Margaret Plack were unanimously re-elected the Chair and Vice Chair respectively for AY2015-16.
3. The minutes of the June 25, 2015 meeting approved unanimously.
4. Approval of Medical Education Policies. The following policies were unanimously approved as distributed:
  - CODE OF CONDUCT (THE GEORGE WASHINGTON UNIVERSITY SCHOOL OF MEDICINE AND HEALTH SCIENCES, GW MEDICAL FACULTY ASSOCIATES, INC., AND THE GEORGE WASHINGTON UNIVERSITY HOSPITAL)
  - POLICY ON INCLEMENT WEATHER
  - POLICY FOR MEDICAL STUDENT HEALTH INSURANCE AND IMMUNIZATIONS
  - POLICY FOR SEPARATION OF ACADEMIC/HEALTH PROFESSIONAL ROLES IN THE PROVISION OF HEALTH TREATMENT
  - POLICY FOR STUDENT ABSENCE FOR MEDICAL AND DENTAL CARE
  - POLICY ON ACCESS TO STUDENT RECORDS
  - POLICY ON STUDENT OCCUPATIONAL EXPOSURES

The POLICY ON DIVERSITY AND INCLUSION was unanimously approved with the following change in Paragraph 3 of Page 1:

The School of Medicine and Health Sciences will develop programs and partnerships aimed at broadening diversity among qualified applicants for ~~medical school~~ admission. We will continue to enhance the current holistic review process and include educational training in the area of unconscious bias and stereotyping. The Office of Diversity and Inclusion will monitor these efforts employing outcome metrics.

5. Changes to the Regulations for M.D. Candidates. Changes were proposed by Student Affairs to regulations for Classes of 2016-2017 (the legacy curriculum) and the Class of 2018 and beyond (the revised curriculum). The following changes were common to each set of regulations:

- Preamble changed to specify those university policies that apply to medical students
- Establish that in all other instances, the MD regulations apply to medical students.
- Change in deadlines for USMLE step exams to adjust to changes in residency requirements and the revised curriculum calendar.
- Clarifying power of dean to request information regarding fitness to return for medical students who have been on a leave of absence
- Clarifying professional comportment and academic integrity procedures (changes from referencing the Honor Code)

In addition, the following changes were made in regulations for the Class of 2018 and beyond:

- Changes to grade appeals due to non-departmental course structure
- Changes to academic progress milestones to conform to new curriculum structure.

The Regulations for M.D. Candidates for Classes of 2016 and 2017 were unanimously approved as distributed. The Regulations for M.D. Candidates for Classes of 2018 and beyond were unanimously approved with one amendment: the third paragraph on page 5 (Beginning with “A student within Clinical”) was retained.

6. Approval of GWU Social Media Policy. The revised policy submitted reflects feedback from the Executive Committee discussion earlier in the year. The policy was developed to provide an educational guideline for appropriate behavior on social media. Possible violations of behavioral guidelines would be adjudicated via the existing procedures for professional comportment that apply to students, residents, and faculty via the applicable regulations/code.

The policy was unanimously approved with the following addition in Bullet 4 of Section I on Page 1:

- GW expects you to maintain your professional ethics obligations in your online activities, as in any other circumstance. Physicians and **medical** students should be familiar with the AMA Code of Ethics Opinion 9.124, Professionalism in the Use of Social Media.

7. Approval of GWU Mistreatment Policy. The proposed policy replaces a policy that only covered medical students. The new version covers all learners (MD students, Health Sciences students, and residents). The revision also corrects structural issues in the process (too many/too complex processes for adjudicating complaints) that made it less effective. It also increases the number of ombudspersons available to trainees and identifies issues that affect only students and only residents. In addition, any proposed actions or sanctions will have to be handled using existing University policies for faculty, staff, residents, or students. The policy also clarifies that non-university employees are governed by employment and conduct policies unique to their institution. The draft has been endorsed by the Committee on the Learning Environment.

The policy was unanimously approved as distributed.

8. Dean Akman reported the following:

- The Clinical Learning Environment of GWU Hospital by the ACGME is upcoming. CLER was developed to provide feedback on the quality and safety of the environment for learning and patient care.
- The White Coat Ceremony for first-year MD students is scheduled for August 8.
- Preparation for the LCME site visit continues. The Oversight Committee has completed its work. Its summary and other documents will be made available to SMHS on a secure web site.
- Annual Review meetings are being held with each chair.

9. Report from the University Faculty Senate was made by Anton Sidawy. He noted that two nonconcurrences were forwarded to the Senate’s Executive Committee.

10. Update on Searches. Ray Lucas reported that the search for a chair for the Department of Clinical Research and Leadership continues.

11. Formation of Search Committee for Associate Dean of Student Affairs and Administration  
Associate Dean for Student Affairs and Administration . Formation of a search committee was unanimously approved. Nominations will be solicited.

12. Replacement for Attila Hertelendy on the CRL Chair Search Committee. The appointment of Shawneequa Callier, Assistant Professor of Clinical Research and Leadership, was unanimously approved.

13. New Business. None.

The meeting was adjourned at 5:40 pm.

Respectfully submitted,  
Jeffrey Sich  
Executive Director, Faculty Affairs

**Meeting Dates for 2015**

*All Meetings in Ross 643*

**2015:** August 20, September 15 (Tues.), October 20 (Tues.),  
November 17 (Tues.), December 15 (Tues.)