Link Your Course to Panopto

In order to provide students with access to Panopto recordings, instructors need to link their Blackboard course to Panopto each semester.

Enable Panopto Tools in your Course

- Log into Blackboard at blackboard.gwu.edu and go to your course.
- Under Customization click Tool Availability.
- Place a check mark next to Panopto Course Tool Application, Panopto Video Button and Panopto Video Link, and click Submit.

Create a menu item for your recordings

- On the main menu in the left sidebar, click the plus sign and "Tool Link."
- Next to Type, click on the drop down list (see figure below).
- Click the Panopto Course Tool Application link from the list of tools and click Submit.
- Give your new item a name; here we used “Lecture Videos”.
- Choose to make the item available to students, or not (you can also add links throughout the course).

Link your course to Panopto

- Click the menu item that you just created.
- Click the Configure button.
- On the screen that appears, click the Add Course to Panopto button.
- To accept Panopto into your course, click OK.
- Panopto calls courses “Folders”. Under Selected Folders, (see figure below) you should see your course. Click Submit.
When you set up your first Panopto recording, you should choose to put it in this course and it will automatically be listed in the new Blackboard menu item that you just created, (here, “Lecture Videos”).

**Install the Panopto Recorder**

If you want to record on your computer, you will need to install the Panopto recorder. For GW computers, download and install the software from the Software Center for PCs and SelfServe for Macs.

**Add a link to a Panopto video in a Blackboard Item**

In addition to having a menu item with all of the Panopto videos for a course, you may want to link to a specific video in a specific place in your course. Instead of choosing Build Content and Create Item, choose Tools and Panopto Video Link.

- Choose the appropriate Panopto Folder (meaning your course).
- Choose your video.
- Adjust the title if needed and click Submit and OK.

**Need more assistance?**

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