In the Grade Center, your rubric is accessed through the “Grade Attempts” or “User Attempt” page. Click on the down arrow to open the window and view the rubric.

You can select the name of the rubric to open a shortcut for entering the grades on to the rubric. Be sure to check the boxes to expand the description and feedback sections.

Or you can select the “View Rubric in Window” icon to open the original rubric.
In the opened rubric, click in an individual cell to select the grade you want to assign. A green check captures your grading. You will have an opportunity to add feedback for this particular item.

After grading for each element, Blackboard will show the total score for the student, and you have an opportunity to provide overall feedback as well. Select “Save” when you’re done.

What the student sees:
You can run a Rubric Evaluation Report in Blackboard to evaluate your rubric results.

In Course Tools, Select “Rubrics,” choose the Rubric that you want to analyze, and use the drop down menu to select “View Associated Content.”

Then, choose the assignment you want to analyze, and select “Rubric Evaluation Report.”

Finally, select the format you want and the date range, and Run the report.
Sample Rubric Evaluation Reports

You can see the average total score of all attempts scored with the rubric.

You can see average scores, compared against the possible points, for each criterion.

And you can see the distribution of scores across each level of achievement.

For help creating a rubric in Blackboard, see the handout “Creating a Rubric in Blackboard” on the IMPACT Initiative website: http://smhs.gwu.edu/impact/instructional-tech-tips

For more information about Rubrics in Blackboard, see https://en-us.help.blackboard.com/Learn/Instructor/Grade/Rubrics

If you have questions or need assistance, please contact the IMPACT Initiative:
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