Creating Group Discussion Boards in Blackboard

Note: Blackboard does not allow you to create or copy multiple Discussion Board forums. Forums must be created or copied one-by-one in each group.

Creating New Discussion Forums:

In your course, click on Control Panel > Users and Groups > Groups. Open a group, and select “Group Discussion Board.”

By default, Blackboard creates the first forum with the group’s name. You can re-name this forum to avoid confusion.

Then, continue to create forums as desired.

Copying Existing Discussion Forums:

Hover your cursor over the name of the forum, and use the down arrow to select “Copy.”

Give the forum a name, and select the group where you want the forum to be copied.
We recommend changing the “Group Settings” to remove the ability for students to create “Single Self-Enrolled Groups.” Students sometimes mistakenly use this option instead of creating a thread in an existing forum.

Need Additional Assistance?

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