

- Shows details of all charges and payments on the account for the current semester at the time of printing as well as pending credits (i.e. financial aid awards, ESCI monthly payments, etc.).
Example charges include:
 - Tuition cost
 - Course fees
 - Student Association fees
 - Housing
 - Colonial Cash Program
 - Student Health Insurance ***
 - Other fees
 - Prior-term balances due (carried forward in summary fashion)

Payment Options

When is payment due?

Full payment is due by the first day of the semester or upon registration, whichever is later. The due date will be printed on your Statement of Account. Payments made after the due date are subject to late fees and a finance charge.

What types of payments are accepted to pay for the student account?

GW accepts payments in the form of personal check, money order, wire transfer, cashier's check and traveler's check. Tuition is due by the first day of the semester and can be paid online 24 hours a day.

Students may also mail a check or pay in person at Colonial Central. There is a drop box outside of the Cashier's Office at Colonial Central located on the ground floor of the Marvin Center for in-person after-hours payments.

Students may also enroll in the GW Monthly Payment Plan. (see below)

How do I make an online payment?

-> Log into GWEB (banweb.gwu.edu) OR if you are an authorized user, please log in via:
https://secure.touchnet.com/C20789_tsa/web/login.jsp

- > Click on Student Account eBill within GWEB
- > Click the Make a Payment, or select the Payments tab
- > Click the Pay link next to your current balance

- In the next page, select your payment method then click the "Go" button.
- (Note: If you have previously set up a payment profile you will be able to select it as your payment method)
- Payment Options, select the semester and year to which you want your payment applied. If necessary, enter your bank account information, saving the account for refunds or future payments as applicable.
- On the next page, enter the amount of your payment and any desired comment, then click the "Continue" button
- **(Note that all accounts must draw US funds from US banks)**
- On the next webpage, confirm that all account information is correct then click the "Submit Payment" button. You may wish to print the following screen for your records.

How do I schedule a payment for a future date?

After setting up a payment profile in Student Account eBill, you can schedule a payment for a future date. While completing Step 2 of the payment process, select the payment date when you would like the payment to be made. You will receive an email 2 days before your scheduled payment date to remind you that the funds will be deducted from your account on the selected date.

How do I view my payment history?

After using GWeb to log into Student Account eBill, select the Payments tab, and then click the Payment History link. In the next page, select the radio buttons for the history you would like to view, specify the date range you would like to view, if applicable, and then click the "View Payment History" button.

Can I pay by credit card?

Credit Card payments are accepted for tuition and fees for Distance Education students.

Summer Semester Plan?

Payments for the Summer semester are April 20, May 20, and June 20. **Payment is by "auto debit" to your account ONLY.** Enrollment begins February 1 and ends on April 20th. The sum of your payments must equal the total amount due to avoid a Finance Charge or Late Fee. There is an enrollment fee of \$35.00 for the Summer Plan.

What happens if I am eligible for financial aid?

Authorized aid will be deducted from your balance on your Statement of Account (semester bill). Pending aid will appear but will not be subtracted from your balance. You may subtract the amount of pending aid from your total charges to determine the amount of your balance for which you are responsible. However, you will be responsible for any estimated aid that is not ultimately received.

Payment by Mail

- Payments can be mailed along with the top portion of the eBill to the Lock Box address below. Please check the current balance online prior to making payments by mail in the event that the charges or other payments have changed the balance due since the last statement was generated.

The George Washington University
P.O. Box 822543
Philadelphia, PA 19182-2543

- Include the social security number or GW-assigned student ID number on a check or money order made payable to: GWU or The George Washington University
- Please do not mail cash.

Payment in Person at the Cashier's Office:

- **Colonial Central
800 21st Street, NW
Marvin Center, Ground Floor
Washington, DC 20052**
- The Cashier's Office is open from 8:30am until 7pm, Monday through Thursday, and 9:00am to 5:00pm on Friday during the Fall and Spring semesters.

Third Party Billing

The Student Accounts Office accepts authorizations from third parties to bill them directly for student charges.

Third Party sponsors are embassies, government agencies and private companies that pay in part or full for a student's tuition and related fees.

- The authorizations must be on sponsor letterhead and include the following:
 - sponsor's name, billing address, and telephone number
 - student's name, and student identification #
 - dollar amount, definition of covered fees and related charges
- Tuition payment authorizations must be unconditional and not contingent upon grades, or employee tuition reimbursement policies.
- Sponsors will be billed for fall tuition in October, and will be billed for spring tuition in February.
- Authorizations are required to be submitted to Third Party Billing by the end of the third week of the fall and spring semester, and by the end of the second week of the summer semester.
- Failure to submit authorizations in a timely manner may result in the assessment of a late submittal fee.

Should a sponsor fail to remit payment to the University, charges will revert to the student's account, and tuition, fees, and related penalties remain the responsibility of the student. A student, whose employer or sponsor reimburses him or her for tuition and fees after receipt of grades, is not considered Third Party. A student must pay in full upon registration or by the stated due date on the "Statement of Account", to avoid interest and late fees.

Contact us:

Student Accounts Office
Third Party Billing
The George Washington University
45155 Research Place, Suite 240
Ashburn, Va. 20147
Fax number: 703-726-1099,
Phone: 202-994-7350
Email: thirdparty@gwu.edu.

GW Monthly Payment Plan

The GW Monthly Payment Plan allows you to spread your payments. There are three plans: the 10 month annual plan covers the Fall and Spring semesters, the 5 month semester plan covers either the Fall semester or Spring semester, and the 3 month Summer plan covers the Summer semester.

Annual Plan

Payments for the annual plan begin in June prior to the Fall semester. Calculate the amount due for the entire academic year for both the Fall and Spring semesters including tuition, fees, housing, and the meal plan, deduct any other payments or credits (loans and/or scholarships or other payments), divide by 10 and that is your monthly amount. The June through October payments must equal the amount due for the Fall Semester to avoid any Finance Charge or Late Fee. The November through March payments must equal the amount due for the Spring semester to avoid any Finance Charge or Late Fee. The enrollment period ends in August. If you enroll in July, the first two payments are due. If you enroll in August, the first three payments are due. There is an annual fee to sign up for this plan.

Semester Plan

Payments for the Fall-Only plan begin in June prior to the Fall semester. Payments for the Spring-Only plan begin in November prior to the Spring semester. Calculate the amount due for the semester including tuition, fees, housing, and the meal plan, deduct any other payments or credits (loans and/or scholarships or other payments), divide by 5 and that is your monthly amount. The June through October payments must equal the amount due for the Fall Semester to avoid any Finance Charge or Late Fee. The November through March payments must equal the amount due for the Spring semester to avoid any Finance Charge or Late Fee. The enrollment period ends in August for the Fall semester and in December for the Spring semester. If you enroll after June (Fall) or November (Spring) then the missed payments are due. There is a fee for these plans.

Summer Semester Plan

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