

How to Move a Panopto Recording

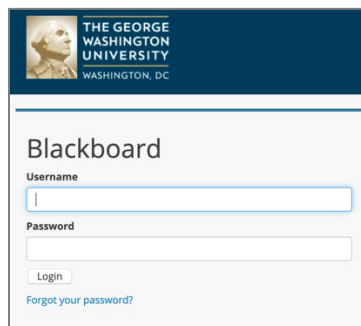
Follow these instructions if you wish to move a Panopto Recording from one course (folder) to another.

Either sign in to Blackboard and go to the Panopto item or sign in to your Panopto Video library through this site <http://smhsgwu.hosted.panopto.com>.

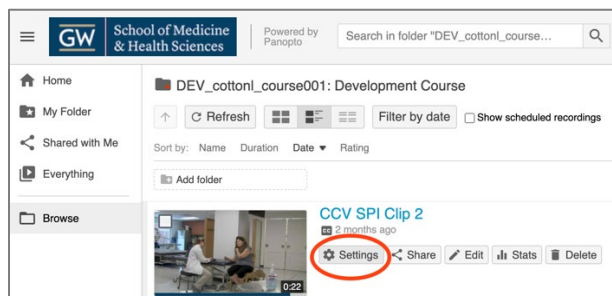
- Make sure that Blackboard is chosen in the dropdown list and click Sign in.



- Sign in using Blackboard, enter your GW username (the first part of your email before “@gwu.edu”) and the associated password.



Once in the video Library website, hover over the name of the video you wish to move and click Settings.



To the right of the Folder, click Edit.

▶ CCV SPI Clip 2


Session Information

Overview	Name	CCV SPI Clip 2	Edit
Share	Folder	DEV_cottonl_course001: Development Course	Edit
Outputs	Preview image		Edit
Quiz Results			
Streams			
Clips			
Search			
Captions			

Click the arrow for the dropdown list and choose the folder to which you wish to move the recording.

▶ CCV SPI Clip 2

Session Information

Overview	Name	CCV SPI Clip 2	Edit
Share	Folder	DEV_cottonl_course001: Development Course	<input type="button" value="▼"/>
Outputs		Save Cancel	
Quiz Results	Preview image		Edit
Streams			
Clips			
Search			
Captions			
Manage			

Click the Save button.