ACTION FOR PSE CHANGE WORKSHEET

Step 7: Evaluate – Measure Your Success

Use this worksheet as you plan to measure the impact of your PSE change activities or as you reflect on the effort once it concludes.

What are the outcomes of the PSE change? Consider the following:

- What difference did the PSE change make in the short-term?
- What type of intermediate changes occurred?
- What was the long-term difference/impact of the PSE change?
- How will you measure/document the impact of the PSE change?
- What were the reactions of stakeholders?
  - Were you able to meaningfully address concerns or challenges? If not, why?
- Were there barriers to implementing the PSE change? If so, what were the lessons learned?

What will your next steps be following the PSE change? Consider the following:

- How will you communicate to stakeholders the outcomes and impact of the PSE change effort?
- What contingency plans are in place if you are not completely successful?
- How will you adjust your goals and objectives if you are not successful?
- What will your new goals and objectives be if you are successful?

Notes: